



**Purdue Women's Club
Board Meeting Minutes
Wednesday, May 13, 2020
Via Zoom**

Present: Rosemary Almond, Marchell Baker, Julie Budzik, Beth Dana, Linda Dolby, Beth Goodman, Sara Harlan, Mary Gayle Hartzell, Terri Huddleston, Esther Madren Jennifer Maguire, Kathy Matter, Becki Moore, Sue Peters, Susan Robey, Joanne Small, Corby Springer, Sara Wassgren

Absent: Stephanie Brown, Hilary Butler, Carol Conner, Eileen Fitzpatrick, Lisa Hoverman, Marjorie Hudson, Patty Jischke, Sarah-Louise Kerney, Sylvia Vaughn, Gina Wollin

Quorum Present: Yes

President Joanne Small

Sadly we lost a member and friend, Sarah Main Stallings, on April 28th.

The Annual Meeting was held via email which was viewed by 432 members. There were 92 votes cast using Survey Monkey. All of the motions as well as the new slate of Officers passed unanimously.

I will be sending out an email requesting a short biography and head shot for folders I will hand out in August. Feel free to use the ones you submitted last year and I will just reprint these.

Minutes of the March 11, 2020 Meeting –

Marchell Baker seconded the motion made by Linda Dolby to accept the minutes of the March 11th meeting. The motion was approved by voice vote of those in attendance.

Treasurer's Report *Refer to the following reports distributed separately:*

- February 2020 Balance Sheet
- February 2020 Profit and Loss Detail
- February 2020 Profit and Loss Year-to-Date Comparison



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There's more money than last month due to receipt of membership fees. Received \$1,665 in donations to the SPAN Plan.

The Treasurer's Report was accepted for audit.

President-Elect (Mary Gayle Hartzell)

I have started gathering information for the Yearbook and appreciate that I've gotten several responses already.

VP for Interest Groups (Marchell Baker)

PWC Interest Chairs were called to get data regarding 2019 – April 2020 monthly meetings and attendance for the VP Interest Group annual report. The report was submitted to Joanne Small, President-Elect, to be uploaded into Survey Monkey and sent to the PWC general membership for the Annual Board meeting.

The Interest Group Chairs expressed concern about meeting during the COVID-19 pandemic. Instruction was given to follow the guidelines set forth by CDC, Federal, State and Local government officials. Communication was also sent to the Interest Chairs that Scott Ksander, ksander@purdue.edu, volunteered to help host Zoom meetings for Interest Groups. A few Interest Group Chairs have held Zoom meetings with their groups during the Stay-At-Home Order and some have started Facebook groups where members can share information and show pictures of projects. The Quilting Connection is an example of using Zoom and Facebook.

Interest Fair reservations are now made through White Lodging for all PMU catering space. Contact was made with Senior Catering Manager Keri Jeffers and Scheduling Operations Kristine Decallos for tables, easels and roller boards needed for the event on September 30, 2020. Cancellation of the event will be decided according to COVID-19 guidelines from Purdue officials as time gets closer to the date of the Interest Fair.

VP for Newcomers and Team (Jennifer Maguire, Rosemary Almond, Corby Springer)

Sadly, the April Newcomers event at Inspired Fire was cancelled due to the COVID-19 outbreak. We will re-schedule that event for later in 2020.

Ruthi Krynak left the Newcomers Team in April at the end of the Board's membership year. New Team members are Rosemary Almond and Corby Springer.

The Newcomers Team is planning the 2020-2021 Newcomers calendar. We anticipate meeting for an outdoor event in late June.



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Membership Secretary (Sarah Wassgren)

As of May 7th, the membership numbers for 2020-2021 are:

- 215 members
- 3 first-year members

The renewal rate for members is on track with past years. We have fewer Newcomers as is to be expected! Usually we have 10 – 15 Newcomers around this time.

We closed out the 2019-2020 membership year with 603 members (84 Newcomers), consistent with last year's total of 605 members (84 Newcomers).

Nominating Committee (Sarah Wassgren, Patty Jischke, Sara Harlan)

The incoming Nominating Committee members will be searching for replacements for Cigdem Sheffield who left her position as Corresponding Secretary at the end of the membership year in April, as well as for Susan Hardy who found it necessary to resign on May 7th from her position on the Educational Excursions Committee.

I did not feel comfortable asking members to take on a position that required going to and from the post office while the Stay-At-Home Order is in effect. Thus, I will be acting as the Corresponding Secretary until things are a bit more settled from a Coronavirus standpoint. As the Corresponding Secretary and the Membership Secretary have a lot of interaction, it is a natural extension.

We are one member short in the Nominating Committee, so two will need to be nominated instead of one.

Recording Secretary (Sarah-Louise Kerney)

Thank you to Esther Madren for taking minutes of the March meeting while I was in the hospital in Indianapolis. The Board did not meet in April due to COVID-19 so there are no minutes.

Email Secretary (Sue Peters)

The following emails were sent:

- 03/12/2020 – PWC Coronavirus Activities Response
- 03/25/2020 – *PWC News You Can Use* for April 2020
- 04/02/2020 – Note from PWC President About Year-End Report and Office Slate
- 04/12/2020 – PWC 2020 Annual Business Meeting Email Version
- 04/15-2020 – Re-sent PWC 2020 Annual Business Meeting Email Version to non-openers of previous email



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- 04/17/2020 – Results of 2020 PWC Annual Meeting Email Version
- 04/25/2020 – *PWC News You Can Use* for May 2020

Board and Committee Meetings Reports were distributed separately prior to the meeting as part of the pre-meeting packet. The following notes are *additions* as a result of discussion at the Board meeting.

VP for Interest Groups (Marchell Baker)

Although planning has started for the Fall Interest Fair, there are concerns about “if” and “how” to do it.

VP for Newcomers and Team (Jennifer Maguire, Rosemary Almond, Corby Springer)

The group is hoping to meet in Courtney’s back yard in June.

Nominating Committee (Sarah Wassgren, Patty Jischke, Sara Harlan)

Delete the last sentence from the report as submitted prior to the meeting (page 3 of this document): “*We are one member short in the Nominating Committee, so two will need to be nominated instead of one.*”

Corresponding Secretary (To be determined, meanwhile Sara Wassgren will be Interim Corresponding Secretary)

Past President (Linda Dolby) – No report this month

Chicago Bus Trips (Lisa Hoverman, Susan Robey)

Susan Robey said, that considering what’s going on with COVID-19 and the fact that Chicago is a hot spot, she doesn’t see the December trip to Chicago happening this year.

Educational Excursions (Julie Budzik, Judy Chiang, one open position) – No report this month

Eventbrite Administrator (Open Position) – No report this month

Friendship Secretary (Marjorie Hudson) – No report this month



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Let's Do Lunch (Becki Moore, Esther Madren)

Becki and Esther stated they had nothing to report this month.

Luncheon Coordinator (Beth Dana)

Refer to discussion under "New Business" below.

Newsletter Editor (Eileen Fitzpatrick)

Refer to discussion under "Old Business" below.

Publicity (Stephanie Brown) – No report this month

PWC Volunteers! (Kathy Matter and Eileen Fitzpatrick) – No report this month

Social Media Administrator (Hilary Butler) No report this month

SPAN Plan Liaison (Beth Goodman)

Beth stated she had nothing to report this month.

Website Administrator (Gina Wollin) – No report this month

Old Business

- Sara Wassgren stated that Eileen had put together the upcoming dates of publication for the next six issues of the newsletter. The dates will be published soon.
 - Sara Harlan suggested Eileen re-publish newsletters with information on Interest Groups. Marchell will get with Reenie and Eileen for this.
- Because there is no blanket statement from PWC, each Interest Group will meet at its own discretion.
- Joanne Small will follow up with Barb Bowman concerning the PWC centennial because Linda Dolby is not getting a response.

New Business

- There was considerable discussion concerning the fall luncheon ranging from having to sign a new contract with the new management group at the Union by May 25th and the associated costs to perhaps choosing a different location or cancelling it altogether.



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- Linda Dolby stated she didn't think we can get out of our present contract. Beth Goodman is uncomfortable with the "non-refund" clause for our deposit as mentioned by Linda. Karen Jeffers is working with Joanne to answer questions and resolve issues.
- Other locations were suggested for consideration: Holiday Inn Center City, or choose a smaller room such as the Anniversary Drawing Room at the Union.
- It was suggested that Marchell send out a survey to poll the membership as to their willingness to attend a fall luncheon. Sara Wassgren suggested Marchell be sure to include information about losing our deposit in the survey.
- There was discussion as to whether or not to have the Interest Fair and what format it should take. Marchell pointed out that attendees at the Interest Fair are more than just our PWC Newcomers; also included are members of the community from all over the county.
 - Jennifer Maquire suggested that perhaps Interest Group Chairs would commit to coming to Newcomer events each month to present their group's activities. A couple a month was suggested.
 - Corby asked if perhaps each Interest Group could do a video of their group and its activities that could be consolidated into one video for all to view.
- A motion was made to cancel the reservation for the Fall Luncheon and Interest Fair at the Union and re-visit it at a later time. Becki Moore seconded the motion which was approved by voice vote.

General Comments / Announcements

Adjournment

Next Meeting: Wednesday, August 12, 2020 via Zoom