



**Purdue Women's Club
Board Meeting Minutes
Wednesday, September 15, 2021
Meeting Held at WL Fresh Thyme Community Room**

Present: Barb Bowman, Mary Caccavo, Beth Dana, Eileen Fitzpatrick, Gail Fusaro, Beth Goodman, Sara Harlan, Mary Gayle Hartzell, Terri Huddleston, Marjorie Hudson, Jennifer McGuire, Anne-Marie Markum, Kathy McGraw, Pat Miller, Sue Peters, Joanne Small, Corby Springer, Patty Useem, Sarah Wassgren

Absent: Rosemary Almond, Melinda Bain, Emily blue, Georgia Brist, Hilary Butler, Lee Hua Chiang, Patty Jischke, Susan Jones, Shay Kohne, Esther Madren, Diane Renner, Anna Wilson, Gina Wollin

Quorum Present: yes

President Mary Gayle Hartzell called the meeting to order at 11:01 AM

Minutes of the July 21, 2021 Meeting

Sarah Wassgren made a motion to amend the minutes to state that the free zoom version is only one hour, therefore the club is continuing with a zoom membership so that time is unlimited. Jennifer McGuire seconded the motion to amend the minutes. Joanne Small made a motion to accept the minutes as amended. Beth Goodman seconded the motion which was passed by a show of hands.

Treasurer's Report

The following reports were accepted for audit:

- July and August Treasure's report



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- Balance Sheet as of July 31 and August 31, 2021
- Profit and Loss Statement- July 31 and August 31, 2021
- Profit and Loss YTD comparison of July 31 and August 31, 2021
- PEFCU statement for August, 2021

Board and Committee Meetings Reports were distributed separately prior to the meeting as part of the pre-meeting packet. The following notes are *additions* as a result of discussion at the Board meeting.

President (Mary Gayle Hartzell)

Mary Gayle thanked everyone for coming. The Fall luncheon was a great success and appreciated everyone's efforts. The turnout was 165 registered. We are looking for a venue for the Spring Luncheon. If you have any suggestions, please email Mary Gayle. Since the spring luncheon will be also be the 100th anniversary celebration, we are expecting the numbers to be much higher.

The Tippecanoe County Library is going to open up the meeting rooms for organizations. There are specific details involved if using any of their 3 facilities and each group leader of interest groups will need to sign a form to agree to their guidelines. Specific details will be outlined by the library and sent to Mary Gayle who will forward this to the PWC Interest Group chair, who in turn will distribute to each interest group chairpersons.

Given the options of meeting at the Tippecanoe Library, Mary Gayle will determine the best option for the November PWC board meeting and will let the board know where the November meeting will be held.

President-Elect (Gail Fusaro)

VP for Interest Groups (Jennifer Maguire)

VP for Newcomers and Team (Corby Springer, VP – Team Members: Rosemary Almond, Diane Renner, Susan Jones)



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Treasurer (Terri Huddleston) *Refer to reports distributed separately*

Membership Secretary (Sarah Wassgren)

Since pre-meeting packet, we have 4 newcomers and 1 renewal
Membership is 492

Nominating Committee (Sara Harlan, Anne-Marie Markun)

Recording Secretary (Mary Caccavo)

Refer to minutes of July 21, 2021 meeting distributed separately

Corresponding Secretary (Patty Useem)

Members were happy to receive the membership directory and yearbook at the Fall Luncheon. Those not in attendance were mailed the booklets. Approval was given by the board for Patty to have more booklets reprinted.

Past President (Joanne Small)

Past Presidents luncheon is scheduled to meet at Walts Pub. Joanne will send out invitations to 24 members who are living in the area.

Chicago Bus Trips (To be determined once COVID-19 restrictions have been lifted)

Educational Excursions (Emily Blue, Lee Hua Chiang, Georgia Brist)

Email Secretary (Sue Peters)

Eventbrite Administrator (Anna Wilson)



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Friendship Secretary (Marjorie Hudson)

Sympathy sent to 2 members.

Let's Do Lunch (Kathy McGraw, Esther Madren)

Luncheon Coordinator (Beth Dana)

Newsletter Editor and Team (Eileen Fitzpatrick, Editor and Shay Kohne)

Publicity (Pat Miller)

PWC Volunteers! (Anne-Marie Markun)

Many members signed up to work Gigi cupcake fundraiser. The Lions club still needs volunteers for school vision screenings. There is now a sign-up genius for the PWC volunteers. Watch for news you can use for more opportunities.

Social Media Administrator (Hilary Butler)

SPAN Plan Liaison and Team (Beth Goodman, Liaison and Team: Sara Harlan, Patty Jischke, Hilary Butler, Melinda Bain)

Website Administrator (Gina Wollin)

Old Business

- Patty Useem was installed as corresponding secretary.
- 2021-2022 Annual budget by Treasurer Terri Huddleston



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There was discussion concerning the need for more line-item appropriations for expenses, such as advertisement, flowers, expenses for programs and gratuities. The budget was increased for SPAN plan donation from \$2000.00 to \$2500.00. Terri also discussed the line item of Contingency Fees and how these might be used. A motion was made by Beth Goodman to accept the 2021-2022 annual budget. Pat Miller seconded the motion which passed by a show of hands.

- 100th Anniversary committee

Barb Bowman reported that this committee will be meeting at the end of the month to discuss their plans. There is a logo committee and plans to have a PWC club history booklet. There was discussion on the best way to distribute this booklet. The committee will look at suggestions by the board and will report back their recommendations.

- Vote on Thursday evening Euchre interest group.

Sara Harlan made a motion to accept the Thursday evening Euchre group as a PWC interest group. Terri Huddleston seconded the motion which passed by a show of hands.

New Business

- Zoom scheduling

Beth Dana has offered to be the zoom coordinator for the club. Jennifer McGuire will send an email to each interest group chair with an establish PWC policy for reserving a time and date for each individual clubs zoom activities.

- General Scheduling of events

Just a reminder going forward that many venues have had policy changes so we must be careful when trying to arrange events and get all the details in writing before moving forward. Of particular concern are whether deposits are refundable if cancellation is



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necessary and whether a minimum number of participants are required.

- **Mask considerations**

A discussion pursued as to whether the PWC should have a mask policy and if so, what it should be. The board decided that a recommendation would be a better option than a policy. Therefore, Sara Harlon made a motion stating as we move forward as long as COVID is a concern, event by event, meeting by meeting, masks and social distancing will be encouraged. Beth Goodman seconded the motion which passed by a show of hands.

General Comments / Announcements

Adjournment: Meeting was adjourned at 12:20 PM

Next Meeting will take place on Wednesday, November 17, 2021. Location to be determined.