



**PURDUE WOMEN'S CLUB
Minutes of the Board Meeting
Wednesday, October 3, 2018
West Lafayette Public Library**

Present: Marchell Baker, Linda Dolby, Nancy Eldridge, Rene Ferguson, Sara Harlan, Dorothy Hughes, Jeanna Jones, Esther Madren, Kathy Matter, Ann McCracken, Sue Peters, Jacky Ralph, Mary Anne Robinson, Cigdem Sheffield, Debby Sherman, Joanne Small, Sarah Wassgren

Absent: Emily Blue, Barb Bowman Danielle Cohen, Connie Davis, Kimba Dunsmore, Eileen Fitzpatrick, MaryGayle Hartzell, Lisa Hoverman, Sandy Komaskinski, Becki Moore, Carol Rosborg

Quorum Present: Yes

President

President Linda Dolby called the meeting to order at 11:05 AM. The library parking lot was full, so additional time was given for attendees seeking street parking.

Minutes of the September 2018 meeting

Sarah Wassgren moved that the September 2018 minutes be approved. Rene Ferguson seconded the motion, and the minutes were approved by voice vote. The approved September 2018 minutes will be placed on the PWC website.

Treasurer's Report

Treasurer Rosborg was unable to attend the meeting but sent in the financial report for Main Fund, General Club Events Fund, and Big 10 Conference Fund for the periods of One Month and Three Months ending September 30, 2018. Also included was the Balance Sheet and Cash Disbursements Journal for one month ending September 30, 2018. The report was accepted as submitted.

Board and Committee Reports

In addition to the written reports submitted to the board, the following items were noted.

President-elect Small presented the Interest Group report for Vice-President Hartzell. A new interest group has been created, Keepsakes and Memories Workshop. The focus of the group will be documenting family history and preserving photographs and memorabilia. The group will be led by Karen Weatherwax and Cheryl Knodle, and will meet in homes from 2-4 PM on the 4th Tuesdays of the month. Joanne Small moved that we accept the new interest group.

The motion was seconded by Sara Harlan and approved by verbal vote. An interest group page has been created on the website and offers more information.

The newcomers group had a fun time at President Dolby's house and is looking forward to a bonfire night at Treasurer Rosborg's home. Six new members have joined PWC in the last month and will all be invited. Any board member is invited to RSVP and join any newcomer's functions, to share their experiences and help welcome new members.

The board has received feedback on the new two-part yearbooks. While the yearbook split has enabled printing and mailing at reduced cost, members are confused thinking that they have gotten duplicate books, or do not like having to guess which book has the schedule or the member contact information. Next year, the approach will be to have the books printed with slightly different colors and more prominent titles.

Other constructive feedback received by the board concerns the newsletter. The newsletter as received through the mail is increasingly arriving after many of the listed events have occurred. President Dolby took the action to communicate with the newsletter team to determine what deadlines would be needed to either get the newsletter published sooner, or to have interest groups submit materials for an additional month into the future, to ensure that readers will have a full month of event schedules available in each issue.

Jacky Ralph and Sandy Komaskinski are preparing a memorial tribute for Kitty Decker for the next newsletter.

Kathy Matter reported that the PWC Volunteers! group received positive attention from WLF for their support of the Lion's Club vision screening. The group will next support Food Finders, and has determined that every November will be Food Finders support month. This November's project will coincide with Let's Do Lunch, to enable members to continue the conversation and friendship after the project.

Planning for the Holiday Luncheon at the Lafayette Country Club is underway, which this year will offer for additional purchase a special champagne drink called a Poinsettia.

The Chicago Bus trip is sold out and a waiting list has been started. If there are sufficient members on the waiting list, a second bus may be chartered. Information will be published on the PWC website.

The Educational Excursion in October is still in need of a few more participants, and a club-wide email will be considered if the additional participants do not reserve spots before the deadline, October 8.

The Board and Committee Reports were accepted with no further discussion.

New Business

President Dolby asked the board to document a policy on sending PWC-wide emails through the email secretary. While many worthy events and charities have been approaching PWC through the board requesting to reach the entire membership base, the board affirmed that club-wide mails be limited to PWC events, or events for which the PWC is a co-sponsor. Debby Sherman moved that this be the official policy. Sarah Wassgren seconded the motion, and the motion carried by voice vote. To publicize the policy, a statement will be included in a future newsletter, added to the job description of the email secretary, and will be added to the agenda of the next gathering of interest group leaders.

Old Business

President Dolby asked for an evaluation of the Interest Fair and Fall Luncheon. Positive feedback was offered for the food and speakers. Special mention and appreciation was given to MaryGayle Hartzell for the layout and setup of the interest group fair. A potential improvement to future interest fairs was the option of giving each attendee a list of all interest groups present, to help attendees insure that they see it all.

The final count for the luncheon was 152 paid lunches and 4 guests. Of concern to the group were 14 members who paid for lunch but did not attend. While there will always be members who have last minute conflicts, the lack of parking was a concern, and it is probable that several non-attendees were deterred due to the inability to park. Jeanna Jones moved that we contact these 14 members to determine if parking was the issue, to give us data to work the problem for future luncheons. Kathy Matter seconded the motion, and the motion carried by voice vote. Nancy Eldridge will investigate the use of the Beck Agricultural center for future events, as a solution of the parking issue. President Dolby stressed that reservations for the coming years at the Memorial Union not be changed or cancelled at this time, as the Memorial Union food, service and setting is an excellent option when parking is available.

General Comments/Announcements

Sara Harlan is receiving positive feedback from her efforts to reach out to members who are ill or who have suffered illness or loss in their families. Anyone aware of a PWC member in need of encouragement is asked to contact Sara, who will send a card or a note to the PWC member.

President Dolby adjourned the meeting at 12:00 PM.

The next monthly board meeting will be held on Wednesday, November 7, in either the Elm Room or Walnut Room at the West Lafayette Public Library, from 11:00 to noon.

Respectfully submitted by Mary Anne Robinson, Recording Secretary