



PURDUE WOMEN'S CLUB

Record of Email Discussion and Voting, June 2018

Purpose: Determine if PWCVolunteers! should be a club-wide group

Email recipients

Marchell Baker, Connie Davis, Jessica Day, Linda Dolby, Nancy Eldridge, Rene Ferguson, Sara Harlan, MaryGayle Hartzell, Jeanna Jones, Ann McCracken, Sue Peters, Jacky Ralph, Mary Anne Robinson, Carol Rosborg, Emily Blue, Barb Bowman, Danielle Cohen, Kimba Dunsmore, Lisa Hoverman, Dorothy Hughes, Sandy Komaskinski, Esther Madren, Kathy Matter, Becki Moore, Debby Sherman, Sarah Wassgren, Cigdem Sheffield

Background

From the draft minutes of the June 6, 2018 PWC Board meeting:

PWCVolunteers! is requesting to become a club-wide group instead of an interest group, and would like to send member-wide emails announcing volunteer opportunities. Two points emerged as a result of this discussion:

- 1. As a club-wide group, PWCVolunteers! should have a seat on the board, and current leader Kathy Matter should become a board member. A recommendation was made to the Constitution committee to add a seat for a PWCVolunteers! representative into the next constitution and bylaws draft, for vote by the PWC membership.*
- 2. For publication of opportunities, PWCVolunteers! should first make use of the newsletter and website, including Latest News coordinated through the website administrator. If urgent volunteer needs arise, email requests would be coordinated through President Dolby before being sent by the email secretary.*

Additional background

There was no motion or vote at the June 6 board meeting. Leaders of PWCVolunteers! were unable to attend the board meeting and answer questions. Yet because of the need to clarify the status of the group for timely inclusion into the 2018-2019 yearbook, the PWCVolunteers! request to be designated as a club-wide group did require approval of the board prior to the next scheduled board meeting in September. To support this request, President Dolby called on the board to vote by email, as allowed by the PWC Constitution, Section 4, *Electronic Transmission Voting Policy*. To assist board members in review of these minutes with respect to the policy, the complete text of the policy is included at the end of these minutes.

Record of motions, discussion and votes

Although the subject generated several emails, these minutes include the motions, explanatory

comments related directly to the motions, and a summary of the vote. The bylaws state that a majority of the members constitute a quorum. For this vote at this time, a quorum consists of 12, which is just over one half of the board membership of 23.

On Tuesday, June 19, 11:10 PM, President Dolby sent the following message to PWC Board members:

It has come to my attention that a specific vote was not taken to our last board meeting concerning making PWCVolunteers! a club-wide group. Thus, I am asking you to email me back with your vote to approve or not PWCVolunteers! as a club-wide group. Yes, means you approve that this group become a club-wide group or no , you do not approve this request for PWCVolunteers! to not become a club-wide group. Thank you for your consideration of this request. If you have questions or concerns, please feel free to me contact me. Sincerely, Linda Dolby

On Tuesday, June 19, at 11:43 PM, Jessica Day made the following motion:

No, I do not approve. I move to table the discussion until September board meeting so a representative of PWC Volunteers may present the proposal and answer questions.
Jessica

On Wednesday, June 20, at 8:07 AM, Debra Sherman seconded the motion:

I agree with Jessica. Table until September when this can be discussed and clarified.
Debby

On Wednesday, June 20, at 9:55 AM, Kathy Matter provided the following explanation to board members:

Kathy Matter and Eileen Fitzpatrick, co-chairs of PWCVolunteers! want you to know we seek club wide status because we want PWC members to know that volunteering is not limited to an interest group list. We encourage everyone to participate when they see an activity they are interested in. Being listed as a club wide group gives us that status and also allows us tasteful use of club wide email. An example of another group that operates in this manner is Let's Do Lunch. Tabling this until September puts us in limbo in the fall 2018 program book continuing confusion until the next book comes out in 2019. Respectfully, Kathy Matter

On Wednesday, June 20, at 10:29 AM, President Dolby sent the following message to the board:

Jessica Day has moved to table this vote and Debby Sherman has seconded the motion. Therefore we need to take a vote on whether or not to table. These votes are time-sensitive because if PWCVolunteers! is made a club-wide group, they will be featured at the beginning of the Yearbook, rather than being in the Interest Group section and the book is being put together right now. Therefore please respond asap:

Yes = move to table

No = do not table

Thank you, Linda Dolby

On Wednesday, June 20, at 9:54 PM, President Dolby sent the following message to the board:
On the question on whether or not to table consideration of PWCVolunteers! as a club-wide group, I have received 18 votes. Our Board has 23 members, so I believe a quorum has been met. There were 13 votes not to table and 5 votes to table.
The motion to table has been defeated.
Thank you for your input.
Linda

On Wednesday, June 20, at 10:05 PM, President Dolby sent the following message to the board:
The motion to table has been defeated, so now we are back to the main question:
Should PWCVolunteers! status be changed from being an interest group to becoming a club-wide group? Will everyone else please respond asap. I am closing the vote tomorrow, Thursday, at 5 p.m.
Yes = become a club-wide group
No = remain an Interest Group
Linda

On Thursday, June 21, at 5:05 PM, President Dolby sent the following message to the board:
Should PWCVolunteers! status be changed from being an interest group to becoming a club-wide group?
Yes = 22
No = 2
PWCVolunteers! will now be a club-wide group. Thank you all for your participation.
Linda, PWC President, 2018-2019

Remaining actions

1. The 2018-2019 yearbook will reflect the status of PWCVolunteers! as a club-wide group.
2. The vote documented in these minutes still needs to be ratified at the next scheduled board meeting, September 2018.
3. As documented in the draft June 6, 2018 minutes, to be approved September 2018, a recommendation was made to the Constitution committee to add a seat for a PWCVolunteers! representative into the next constitution draft, for vote by the PWC membership

Additional information, from the Purdue Women's Club Constitution and Bylaws:

SECTION 4: ELECTRONIC TRANSMISSION VOTING POLICY

- A. PURPOSE: For issues requiring Board decisions or actions that could not be completed at scheduled meetings, or which would require resolution before the next scheduled Board meeting, a vote may be taken by electronic transmission.

1. Any vote taken using this policy has the same effect as a vote taken at a Board meeting and becomes a part of the recorded minutes of the Club. A majority of the Board members must vote to constitute a quorum.
 2. The Recording Secretary records the wording of the motion, voting result, and date of the final vote in the formal minutes. Notification is sent to the Board.
- B. RATIFICATION: The Board will ratify any action taken by email vote at the next Board meeting. The minutes of this meeting will record the ratification.

Respectfully submitted, Mary Anne Robinson, Recording Secretary