



PURDUE WOMEN'S CLUB
Minutes of the Board Meeting
Wednesday, March 7, 2018
West Lafayette Public Library

Present: Marchell Baker, Emily Blue, Linda Dolby, Sara Harlan, MaryGayle Hartzell, Dorothy Hughes, Patty Jischke, Jeanna Jones, Esther Madren, Jeannie McCoy, Ann McCracken, Kathy McGraw, Sue Peters, Mary Anne Robinson, Carol Rosborg, Cigdem Sheffield, Debby Sherman, Sarah Wassgren

Absent: Barbara Bowman, Danielle Cohen, Connie Davis, Cherry Delaney, Kimba Dunsmore, Rene Ferguson, Lisa Hoverman, Sandy Komasiński, Kathy Matter, Karen Mullen, Jacky Ralph, Ronda Walsh-Schwab

Quorum Present: Yes

President

Emily Blue called the meeting to order at 11:00 a.m.

Minutes of the February meeting

There were no changes to the February 2018 minutes. Linda Dolby moved the minutes be approved, Sarah Wassgren seconded the motion, and minutes were approved as submitted.

Treasurer's Report

Carol Rosborg presented the treasurer reports for One Month and Seven Months Ended February 28, 2018. Carol reported that dues and payments for the upcoming luncheon were beginning to come in. The board commended the exceptional efforts of Rene Ferguson in spearheading the drive to generate both short and long term funding for the Span Plan, and is looking forward to the results showing in future treasurer's reports. A question was raised about payments not showing from on-line registrations, but it was explained that Event Brite only pays after the event. Marchell Baker moved that the treasurer report be accepted as presented. Sarah Wassgren seconded the motion, and the report was accepted.

Board and Committee Reports

Sarah Wassgren updated her report to announce that we are now at a membership total of 603. Carol Rosborg stated that the three new members since the last report will be included in the financial accounting for the next membership year.

Early bird renewals for PWC dues will begin after the Spring luncheon.

Jeanna Jones asked that an announcement about the Spring Chicago Bus trip be made at the Spring luncheon.

Patty Jischke reported from the Nominating committee that while candidates for most positions have been identified, PWC is in need of a President-Elect. Other needs are for a 20-30 representative, a leader for "Let's Do Lunch," and a newsletter editor. In filling the role of newsletter editor, there is a candidate who may take on the role in case no one else can be found. To accommodate filling this role, the nominating committee suggests a \$50 newsletter template be procured.

Newsletter mailing update: Copymat helped PWC develop a two-part annual directory and yearbook, which would enable mailing at a lower cost. Additional suggestions for the proposed two-part yearbook included the following:

- Amend the format of the directory such that new member information can be pasted in, or perhaps consider a second mailing of just the directory at the beginning of the spring semester.
- Consider a brighter color for the covers.
- Print additional copies of the yearbook (the section without member's personal information) to be given to prospective members or other organizations as needed to promote the Purdue Women's Club.

The Board and Committee Reports were accepted with no further discussion.

New Business

A. PWC Spring Luncheon, including an update on parking – Emily Blue

At the February 2018 meeting, Jeannie McCoy presented estimates provided by Lafayette Limo for transporting members from an easily accessible free parking lot directly to luncheons. Jeannie also reported on options provided by Susan Black, head of transportation at Purdue, for reserving spaces in back of the Memorial Union. Emily Blue took the action to investigate further, and presented the following additional information at the March 2018 meeting:

- The three spots for disabled access must be purchased in advance, and the purchaser must confirm that the intended user has the appropriate disabled placard or license plate.
- An additional three spaces for "500" permits must also be purchased in advance for \$5 each, but there is no way to reserve the spots, and there is no guarantee of availability.
- There will be communication to PWC members encouraging carpooling.
- Parking passes will be sold for \$2.00 each.

The PWC Spring Luncheon plans are coming along well. The menu will feature an outer-space theme in honor of the speaker. Open seating will be used after a successful implementation at the Fall luncheon. Non-members are encouraged to attend, especially those in the Nutrition

Science program. The representative from the Span Plan will receive a complimentary lunch, all others will be expected to pay.

B. PWC Leadership Luncheon and Annual Business Meeting (Emily Blue)

The PWC Leadership Luncheon and Annual Business Meeting will be held on April 19 at 11:30 in the East Faculty Lounge of the PMU, room 240. All board members and interest group leaders have been invited.

C. Constitution Changes (Emily Blue)

Emily reported that changes to the constitution and bylaws can still be accepted as late as the April board meeting; but this is the last possible time to allow for the required review time prior to the annual meeting on April 19. There are still some board positions remaining for which position descriptions have not yet been received. There are also some positions for which sufficient detail is lacking. In general, the description should have sufficient content to explain to a prospective candidate what the job entails. This will support the continuing effort to encourage more club members to step up to leadership.

Old Business

The agenda topic for old business, handicapped transportation to and from luncheons, was discussed as a part of the Spring Luncheon new business topic.

General Comments/Announcements

Carol Rosborg stated that there will be a transfer of \$1.00/member to the Big 10 Conference Fund. MaryGayle Hartzell moved that funds be transferred, and Sarah Wassgren seconded the motion. The motion was approved. Carol also mentioned that we have an open question as to what to do with credit card reward points.

Finally, Linda Dolby discussed her recent visit to southern India with the Cultural Academy for Peace, a part of Cultural Connections.

Emily Blue adjourned the meeting at 11:52 AM.

The next meeting will take place on Wednesday, April 4th at 11:00 a.m. at the West Lafayette Public Library (either Elm or Walnut Room on second floor), 208 W. Columbia Street, West Lafayette.

Respectfully submitted by Mary Anne Robinson, Recording Secretary