



**PURDUE WOMEN'S CLUB**  
**Minutes of the September Board Meeting**  
**Wednesday, Sept 6, 2017**  
**West Lafayette Public Library**

**Present:** Marchell Baker, Emily Blue, Barbara Bowman, Erin Britton, Connie Davis, Linda Dolby, Sara Harlan, MaryGayle Hartzell, Lisa Hoverman, Dorothy Hughes, Jeanna Jones, Sandy Komaskinski, Esther Madren, Jeannie McCoy, Ann McCracken, Kathy McGraw, Jacky Ralph, Mary Anne Robinson, Carol Rosborg, Cigdem Sheffield, Debby Sherman, Ronda Walsh-Schwab, Sarah Wassgren.

**Absent:** Danielle Cohen, Cherry Delaney, Kimba Dunsmore, Rene Ferguson, Patty Jischke, Kathy Matter, Karen Mullen, Sue Peters.

**Quorum Present:** Yes

**President**

Emily Blue called the meeting to order at 11:04 a.m. If you were not at the April joint board meeting, Emily has the remaining officer nametags and will bring them to the Fall Luncheon.

**Minutes of May Meeting**

Sara Harlan found a correction for the May minutes:

“Newcomers should have Sara’s last name as Harlan, not Harwood.”

Carol moved that the minutes be approved as changed, Marchell seconded and the minutes were accepted as corrected.

**Treasurer’s Report**

The two month treasurer report ended August 31<sup>st</sup>.

PWC actually made around \$500 profit on the Spring luncheon, unintentionally. We will keep an eye on that item for next year, to decide whether to lower the luncheon price or perhaps increase SPAN donation.

As we have a healthy cash reserve, in the next few months Carol, Rhonda, and the executive board will look at how much we need to keep liquid. Perhaps we could create an interest bearing account for the reserves. This task force will coordinate options with PFCU, which currently holds our accounts.

Linda moved to accept the Treasurer’s Report, MaryGayle seconded and it was accepted.

**Board and Committee Reports**

- At the Newcomers Reception, there were 14 newcomers.

## **New Business**

### **A. Open Officer Position: Recording Secretary (Emily)**

The nominating committee will propose a candidate, and the general membership must vote upon it (according to the constitution). It was suggested that an interim candidate be appointed.

### **B. New Check/Credit Card Approval Forms (Carol)**

A few small changes were suggested on this form at the last board meeting. Carol incorporated those changes. The revised forms were attached in the board packet.

On these forms, the “approved by” signature should be signed by the President -Elect (Linda) or President (Emily). Please obtain the approval signatures before submitting it to Carol. This signature process may be done electronically. A scan of the original receipt is acceptable.

The revised forms will be soon available on the PWC website.

### **C. Interest Group Fair/Fall Luncheon on September 27th (Emily)**

Our luncheon speaker will highlight the Purdue archives.

Jeanie McCoy will need a few volunteers to come early to help set up the South Ballroom and put out nametags. The Treasurer and Membership Secretary will share a table within the entrance for processing new memberships as well as parking passes. Newcomers table will be set up near the membership / parking pass table. SPAN Plan’s table will be placed in a position of prominence.

We only have about 120 registrations for the luncheon so far, which is low compared to past fall luncheons. Interest Group chairs in attendance today are requested to remind their members to register before next week’s deadline. Emily will work with Danielle to see if we can send a Facebook sponsored post for the event.

### **D. EBV Program Gift Bags for 23 participants; due 10/26 (Sarah)**

Sarah Wassgren will again lead PWC’s Welcome Bags for EBV. Sarah has received the list of attendees (23 this year) from EBV Program Director Muna Oto.

### **E. SPAN Plan Fundraising Focus for PWC (Erin)**

Purdue has ~2,000 non-traditional students attending this fall. Two years ago SPAN Plan received a grant to examine the Purdue student-parent population.

There are currently ~300 undergraduate student parents. Childcare costs approximately \$1,000/month per child. New this year, SPAN Plan is working to provide childcare assistance of \$1,000 per semester for around a dozen students. However, the fall childcare scholarships more than depleted their Purdue Day of Giving income of ~\$5,000. Money left over from their grant supplied the rest for the fall. It would take a \$200,000 endowment to award 11 students per year. SPAN Plan’s goal is to make this program sustainable and offered in the Spring semester as well. PWC wants to help short term (annual donations) and long term (establish a PWC endowment) to SPAN plan.

Erin will speak at the Fall Luncheon introducing SPAN plan. She will bring donation cards / envelopes for the tables.

### **Old Business**

Constitution Review Committee (Emily)

Rene and Linda have volunteered; anyone else? No.

### **General Comments**

- 2017-18 Yearbook is ready with envelopes and labels. Emily prepared two large boxes of yearbooks ready for mailing, but there is still quite a few remaining. Cigdem is willing to stay after this meeting to finish this task with some volunteer help. Thanks to Linda for putting together the Yearbook two years in a row.
- Prophetstown Chef Dinner at Kathy McGraw's home has been sold out. A waitlist has been created.
- Jackie would like a different format for the Interest Group sign up sheets. The alternate line shadowing makes email addresses particularly hard to read.
- MaryGayle went to the Big10 Conference. She says it was interesting, and our club compares very favorably!

Respectfully submitted by,

Sarah Wassgren

Substitute Recording Secretary